<u>Guidelines for TACHE jobs board</u>

- Please allow up to 5 business days for new postings to be added to the website
- Each link will be posted for 60 days from the first day it appears on the website.
- Institutions are responsible for notifying TACHE if a job posting is no longer open or has been filled prior to the 60 days timeframe.
- Each institution may submit up to 20 job posting a month
- Posting are limited to faculty, administration and professional support staff.
- Each job posting submission requires the following information: Job title & web link to the job announcement
- Each job posting will be published on the TACHE website in the following web format : Job Title, Campus/Location (with an embedded link to the job announcement)
- Job can be submitted to Maria Guerrero mguerrero@tache.org or via our google form: https://docs.google.com/a/tache.org/forms/d/e/1FAIpQLSdvqhk1ExKKnWW9zwAw3nl OaFAoqSb07VQHbsigzqvkdXWP8A/viewform?c=0&w=1